Product Regulatory Compliance Specialist

Position Summary:

As a Product Regulatory Compliance Specialist you will support the EHS & Regulatory Compliance department on issues related to Safety Data Sheet (SDS) Authoring, product stewardship, regulatory compliance, and Environmental Health and Safety. The Product Regulatory Compliance Specialist helps to encourage the growth of our business by ensuring that product SDS’s, labels, and transportation markings/placarding meet the regulatory requirements for the US, Canadian, South American, European, Asian, African and the Australian markets.

Primary Duties and Responsibilities:

- Independently author Global M/SDS’s and Product hazard labels in compliance with applicable hazard communication regulations and company standards. Includes Globally Harmonized System of Classification and Labeling (GHS) and Dangerous Goods (DG) classifications or products, intermediates, and raw materials.
- Conduct hazard assessments on developmental materials, raw materials, intermediates, products, and waste streams.
- Research & Review toxicology, other companies SDS’s, Government reports and other public data to rationalize hazard classifications.
- Coordinate appropriate 3rd party analytical testing of product samples and/or conduct sampling, as needed.
- Interact with all levels of R&D, Marketing, Technical Service and Manufacturing to coordinate data gathering and timely produce SDS’s and labels.
- Maintain knowledge of global product safety requirements.
- Assist with enhancing processes for the effective and efficient development of SDS’s and labels to meet global requirements.
- Maintain knowledge of domestic and international transportation requirements.
- Maintain current knowledge of global product safety requirements.
• Support development and implementation of EHS programs including but not limited to; industrial hygiene, new hire orientation, PPE, hearing conservation, ergonomics, blood-borne pathogens, respiratory protection, and behavioral based safety, as required.
• Other duties as assigned.

Education/Experience Requirements:
• Bachelor’s degree in Chemistry, Biological Sciences, Toxicology, Industrial Hygiene, EHS, or related technical discipline is required.
• Relevant Professional Certifications (CSP, ASP, CIH, OHST, CHMM, etc.) or the ability to achieve certifications within two years is strongly preferred.
• AIHA Registry Programs/SCHC Registered Specialist, SDS & Label Authoring certification or the ability to obtain registration within 1 year, is preferred.
• Experience in authoring SDS’s is strongly preferred.
• Experience in the following chemical regulations is a plus: OSHA and TSCA (US), CLP/REACH, DSD/DPD (EU), WHMIS and DSL (Canada), GHS, and DOT/IATA/IMDG.
• Thorough knowledge of current global, federal and state regulations, and an understanding of their impact on hazard communication is required.
• Experience working with SDS authoring software (MSDGen) and labeling systems is preferred.
• Experience in reading, understanding, and interpreting regulations is required.
• Experience working on an Environmental Health and Safety Regulatory team for a Chemical manufacturing company is preferred.

Skills and Competencies:
• Must have proficient computer skills, including proficiency in Microsoft Word, Excel, PowerPoint, and Database Applications.
• This position requires attention to detail, the ability to interpret laboratory data, and strong written and verbal communication skills, including periodic public speaking.
• Ability to manage multiple projects with changing priorities and deadlines; results driven.
• Ability to work effectively, both independently and as part of a dynamic team.
• Detail-oriented and be able to adhere to deadlines and have strong technical, organizational and communication skills.
• Ability to influence and interact effectively with all levels of the organization.
• Ability to lead change in a team environment.
• Ability to quickly learn new system applications.
• Demonstrate the ability to take initiative.
• Ability to communicate to operations and laboratory personnel in their work environments, as well as with the Senior Executive leadership team.

Organizational Framework:
• This position reports to the Director – EHS & Regulatory Compliance
• This position has no direct reports.
  o Research and Development,
  o Commercial/Sales,
  o Quality Assurance,
  o Marketing,
  o Technical Services, and
  o Operations/Manufacturing organizations.
Physical Requirements/Working Environment:

- Working environment is in a chemical facility. The job requires some physical work that can involve routine lifting, climbing, bending, stooping, crouching, and standing for long hours.
- Must physically be able to navigate the facility, including climbing ladders and accessing work platforms, in order to label tanks and/or areas in accordance with the OSHA Hazard Communication Standard.
- Sitting for long periods of time.
- Extended time on a computer – repetitive motion.

Come grow with us!

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Please include the position title and your name in the subject line.

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